

# ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

## BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on August 5, 2014. The meeting was located at 240 27 ¼ Rd, Grand Junction, CO. The following Board members were in attendance: Ron Elsberry, Christi Elsberry, Kristen Wood and Heather Gross. Melody Sebesta was not in attendance due to being out of town. Her absence was excused by the Board. Also attending the meeting was Deborah D. Heidel-Davis, District Manager.

The meeting was called to order and the following business was conducted:

The minutes of July 15, 2014 Board of Directors regular meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as presented.

### General Business:

#### 1.) Development/Engineering Issues:

##### a.) Elm Dr. Line Extension:

Ms. Heidel-Davis reported to the Board that payment for the first/final pay request was written and waiting for the O.K. from Steve LaBonde before sending it to Ben Dowd Excavating.

#### 2.) Financial Issues:

##### a.) Accounts Payable:

Board and staff reviewed the accounts payable for August 5, 2014. Christi Elsberry made a motion that the Board approves the accounts payable as presented. Heather Gross seconded the motion and it was approved by unanimous vote of the Board.

##### b.) 2013 Audit:

The 2013 Audit presentation should be given to the Board by Jeff Wendland on August 19, 2014.

Other Business:

1.) 120 ½ Anna Dr.:

Ms. Heidel-Davis reported to the Board on an issue of a crush service line at 120 ½ Anna Dr. The crushed line is located within the road right-of-way. Management is asking permission to repair the service line even though the District normally does not deal with service lines. However, the District has repaired several lines in the past if circumstances make it hard for the property owner to complete the repair.

2.) Meeting with District Legal Counsel/Proposal to City:

Staff has collected the information to be used in the proposal to the City and County. A meeting is being scheduled for staff to meet with District legal counsel.

3.) 2015 Budget Preparation:

Ms. Heidel-Davis directed the Board that it needed to appoint one or several people to prepare the preliminary 2015 budget for the District. Christi Elsberry made a motion that the Board appoints Deborah Heidel-Davis as the Budget person in charge in the budget preparation for 2015. Kristen Wood seconded the motion and it was approved unanimous vote of the Board. A preliminary budget will be presented to the Board by October 15, 2014.

4.) SDA Conference:

Ms. Heidel-Davis requested that the Board approve her attendance for an extra day leave so that she can attend multiple sessions of the annual SDA conference on Wednesday the 10<sup>th</sup>. These are additional sessions besides the regular sessions on the 11<sup>th</sup> and 12 of September. It was the unanimous consensus of the Board to approve the extended attendance by Ms. Heidel-Davis.

There being no further business, the meeting was adjourned.

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Kristen Wood, Secretary